



FORMAL MEETING OF CITY COUNCIL

Diamondhead, Mississippi
Council Chambers, City Hall

June 17, 2014

6:00 pm CST

I. Call to Order – Mayor Schafer called the meeting to order at 6:00 p.m. CST

1. Invocation – Councilmember Sislow

2. Pledge of Allegiance – Councilmember Rech

3. Roll Call –

Present: Mayor Schafer and Councilmembers Lopez, LaFontaine, Knobloch, Sislow and Rech.

Absent None.

Councilmember Lopez arrived at 6:15 p.m. CST

4. **Confirmation or Adjustment of the Agenda Order** – Councilmember Knobloch moved, seconded by Councilmember LaFontaine, to accept and amend the Agenda Order with 2b to be considered prior to 2a.

2. Budget Amendments

a. **2014-3178**: Budget Amendment Revenue-2014-1- revenue reduction to reflect end-of-year projections for Building Permits, Public Safety Grant and Capital Lease

b. **2014-3180**: Budget Amendment FY2014-140-3- revenue reduction for City Hall Purchase

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

II. **Presentation Agenda**

1. **Council Comments**

a. The next regularly scheduled Council Meeting will be held at 6:00 p.m. CST on Tuesday, July 1, 2014 in Council Chambers located at 5000 Diamondhead Circle.

b. A Public Hearing for FY15 Budget will be held at 6:00 p.m. CST on Wednesday, August 27, 2014 in Council Chambers located at 5000 Diamondhead Circle.

c. Mayor Schafer announced Rhonda Rhodes of the Hancock Resource Center postponed the HRC update due to a last-minute conflict.

2. **City Manager's Report**

a. Frank Bordeaux of Stewart Sneed Hewes – presented the insurance policy renewals for the City for 2014-2015 for Commercial Automobile, Public Official, General Liability and Law Enforcement Liability. He explained how the City's efforts for a common renewal date for all policies would be beneficial.

- b. Captain Al Herrmann of the Diamondhead Police Department announced the Department has been working to ensure preparedness for the hurricane season. He also expressed his gratitude for Sherriff Adam for equipping all Diamondhead units with computers. He explained how the new equipment will benefit the Department.
 - c. Minute Book – Acting City Manager, Rick Sullivan, informed the Mayor and Council Official Minute Books Volumes 1 and 2 were complete.
3. Public Comments on Agenda Items – John E. Rountree expressed his agreement with the City's participation in Cruisin' The Coast.

III. Policy Agenda

1. **Approval of Minutes** – Councilmember Rech moved, seconded by Councilmember LaFontaine, to approve the June 3, 2014 Formal Meeting Minutes as presented.

Ayes: Lopez, LaFontaine, Rech, Sislow, Knobloch and Mayor Schafer. Nays: None. Abstain: None.

MOTION CARRIED UNANIMOUSLY

2. Budget Amendments

- b. **2014-3180**: Budget Amendment FY2014-140-3- revenue reduction for City Hall Purchase
Councilmember Rech moved, seconded by Councilmember Sislow, to approve Budget Amendment FY2014-140-3- revenue reduction for City Hall Purchase to reflect actual gross bond proceeds.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

Councilmember Lopez moved, seconded by Councilmember Rech, to recall to the table approval of Budget Amendment FY2014-140-3- revenue reduction for City Hall Purchase to reflect actual gross bond proceeds.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

Councilmember Rech moved, seconded by Councilmember Sislow, to recall to approve Budget Amendment FY2014-140-3- revenue reduction for City Hall Purchase to reflect actual gross bond proceeds. A roll call vote was taken as follows:

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED

- a. **2014-3178:** Budget Amendment Revenue-2014-1- revenue reduction to reflect end-of-year projections for Building Permits, Public Safety Grant and Capital Lease
- Councilmember Sislow moved, seconded by Councilmember Rech, to approve Budget Amendment Revenue-2014-1 reducing revenue according to year-end projections for building permits, Public Safety Grant and Hancock Bank –Capital Lease

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

3. Other actions

- a. **2014-3171:** Approve State of Mississippi Statewide Mutual Aid Compact Agreement for the City of Diamondhead
- Councilmember LaFontaine moved, seconded by Councilmember Knobloch, to enter into agreement with State of Mississippi Emergency Management Agency’s Statewide Mutual Aid Compact (SMAC) for providing reciprocal mutual aid and assistance in emergencies

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- b. **2014-3174:** Approve agreement for participation in Cruisin’ The Coast 2014 Blessing of the Classics
- Councilmember Knobloch moved, seconded by Councilmember LaFontaine, to approve agreement for the City of Diamondhead’s participation in the Cruisin’ The Coast 2014 Blessing of the Classics and to authorize event fee in the amount of \$4,000 and additional costs for marketing, traffic control and required amenities

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- c. **2014-3176:** Approve renewal of Commercial Automobile, Public Official, General Liability and Law Enforcement Liability Policies effective July 6, 2014

Councilmember Knobloch moved, seconded Councilmember Rech, to approve renewal of insurance of the following policies underwritten by Stewart Sneed Hewes as follows:

General Liability	\$ 8,275.00	July 6, 2014 – July 6, 2015
Business Automobile Liability	\$17,776.00	July 6, 2014 – July 6, 2015
Business Auto Physical Damage	\$19,392.92	July 6, 2014 – July 6, 2015
Public Officials	\$ 8,943.58	July 6, 2014 – July 6, 2015
Law Enforcement Liability	\$10,026.80	July 6, 2014 – July 6, 2015

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- d. **2014-3177**: Approve Change Order to Diamondhead Drive East Drainage
Councilmember Knobloch moved, seconded by Councilmember Rech, to approve a change order in the amount \$3,900 to work being performed by Saunders Construction, LLC for the installation of 37.5 linear feet of guardrail

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

- e. **2014-3179**: Approve contract with Southern Mississippi Planning and Development District for professional GIS Services

Councilmember Knobloch moved, seconded by Councilmember Rech, to enter into contract with Southern Mississippi Planning and Development at the rate of \$75 per hour, not to exceed \$5,000, for professional GIS Services by providing to the City technical assistance for GIS data collection and maintenance, GIS Structure development, GPS technical assistance, training and assistance for implementing internal interactive mapping into daily workflow within selected departments.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

4. Tabled Items

- a. **2014-3158**: Discussion/possible action regarding appointment of liaison/commissioner to Diamondhead Water & Sewer District

Following a brief discussion, the Mayor and Council opted not to proceed with the appointment of a liaison/commission to the Diamondhead Water & Sewer District.

IV. Routine Agenda

1. Docket of Claims

Councilmember Rech moved, seconded by Councilmember Sislow, to approve the Docket of Claims (Claims: DKT130621 – DKT130651) as presented.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

2. May 2014 Financials

3. Net Payroll, including benefits and taxes, June 11, 2014 - \$41,734.29 (Total “gross” compensatory time payout \$1,263.44)

V. Public Comments on Non Agenda Items – Ted McCabe spoke comments to the Mayor and Council were regarding stop sign enforcement and grass cutting in the I-10 median.

EXECUTIVE SESSION

Councilmember Rech moved, seconded by Councilmember LaFontaine, to go into closed session at 6:55 p.m. CST to determine the necessity for an Executive Session.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

Councilmember Rech moved, seconded by Councilmember Knobloch, to enter into Executive Session for matters involving personnel and potential litigation.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

Councilmember Lopez moved, seconded by Councilmember LaFontaine, to come out of Executive Session.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

The motion carried and the regular meeting reconvened at 7:14 p.m. CST.

RETURN TO REGULAR SESSION

The City Attorney announced that potential litigation matter were discussed in executive session and no official action was taken while in Executive Session.

VI. Adjourn

Councilmember Lopez moved, seconded by Councilmember Lafontaine, to adjourn the meeting at 7:21 p.m. CST.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

MOTION CARRIED UNANIMOUSLY

Thomas E. Schafer, IV
Mayor

Kristin Ventura
City Clerk